MOUNT LOURDES GRAMMAR SCHOOL
Belmore Street
Enniskillen
BT74 6AB
Telephone: 028 6632 2265
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Principal: Mrs S Cullen
Chairman of the Board of Governors: Monsignor P O'Reilly

Voluntary Grammar School
Girls
Age Range: 11 – 18

Admissions Number: 96

Enrolment Number: 760

Roll: 749

Virtual Open Event www.mountlourdes.com
Thursday 28th January 2021 – 7pm

To Parents/Guardians naming **Mount Lourdes Grammar School** as a Preference on your child's Online Transfer Application

A voluntary contribution of £75 per student /£150 per family, per annum, is payable by all students

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors of Mount Lourdes draws up the admissions criteria and delegates to a Selection Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Committee or Sub-Committee appointed by the Board of Governors for the purposes of applying the Admissions Criteria set out herein.

In accordance with the Education (Northern Ireland) Order 1997, applicants resident in Northern Ireland at the time of their proposed admission to the school will be selected for admission before any applicant not resident in Northern Ireland.

ADMISSIONS CRITERIA 2021

The Board of Governors has determined that, in the event of the number of applicants being greater than the admissions number for the school, the following method will be used to select girls for admission:

If there are more applicants than places remaining, then the remaining places will be allocated by the application of the following criteria in the order and priority set down below:

1:1 Applicants who at the date of their application have another girl of the family (as defined by the Department of Education) currently enrolled in the school or have a girl of the family selected for admission to the school in the coming school year.

1:2 Applicants who are the first girl in the family to transfer to secondary education.

1:3 Applicants ranked by date of birth as entered on the Birth Certificate with the eldest being admitted first.

In the event of 2 or more girls having the same date of birth then selection for all places remaining will be on the basis of the initial letter of the surname as it appears on the birth certificate, in the order set out below:

I V U O A S E P F M Y H Z K C T G D Q N J W B X L R

The order was determined by a random selection of letters of the alphabet. In the event of surnames beginning with the same initial letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

When considering which applicants should be selected for admission, the Selection Committee of the Board of Governors will only take into account information which is detailed on or attached to the Transfer Application. Parents/Guardians should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the Transfer Application or attached to it. Examples of such information; whether the child has another girl of the family enrolled in the school/first girl in the family to transfer to secondary education/date of birth.

DUTY TO VERIFY

It is the sole responsibility of parents/guardians to ensure that the Transfer Application is completed correctly. Failure to provide information within the deadlines set by the Board of Governors can result in the withdrawal of a place and the inability of the Board of Governors to offer the applicant a place. Original documents are required and not facsimiles or photocopies.

Parents/Guardians are advised to retain a copy of all documentation**.**

Applicants should note that where an address contained within an application qualifies it for admission, then that information will be verified. The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any Transfer Application.

*To enable the Board of Governors to verify an address, all applicants will be required to provide any **two** of the following **four** documents: A request for this information will be issued by the Board of Governors in writing at the time of an applicant being offered a place in the school.*

- *a bank or building society statement which shows the address at which the child is resident;*
- *a utility bill (for instance electricity, gas, Television Licence, telephone) which shows the address at which the child is resident;*
- *a letter awarding Child Benefit to the child or another letter relating to this benefit;*
- *the child's Medical Card.*

Original documents are required and facsimiles or photocopies will not be accepted.

The provision of false or incorrect information, or the failure to provide information within the deadlines set by the Board of Governors, can result in the withdrawal of a place and the inability of the Board of Governors to offer the applicant a place. The provision of the relevant verifying documents is the sole responsibility of the parents/guardians.

WAITING LIST POLICY

A waiting list consisting of applications on behalf of girls who have sought admission but have been unsuccessful will operate following the conclusion of the Transfer Process 18 June 2021. Applicants will be ranked according to the Year 8 Admissions Criteria. Should a place become available the place will be offered to applicants in the order that they appear on the waiting list.

NUMBERS OF APPLICATIONS AND ADMISSIONS

Year	Admissions No.	Total Applications All Preferences	Total Admissions
2018/19	96	114	*97
2019/20	96	112	*98
2020/21	96	118	*98

* inc SEN Children

Admissions Criteria for Years 9 & above

Please contact the school office to obtain information regarding admissions criteria for years 9 & above.